

MINUTES OF THE MEETING OF THE LOWER SOUTHAMPTON TOWNSHIP BOARD OF SUPERVISORS HELD ON WEDNESDAY, JULY 11, 2018 AT 7:30 PM IN THE ADMINISTRATION BUILDING, 1500 DESIRE AVENUE, FEASTERVILLE, PA 19053

Roll Call: Keith Wesley
Joseph McFadden
Ed Shannon
Kim Koutsouradis
Ray Weldie

Staff: John McMenamin, Township Manager
Don Williams, Solicitor
Joseph Galdo, Assistant Township Manager/Finance Director
Bill Oettinger, Zoning Officer/Fire Marshal
Carl Turner, Township Engineer
John T. Krimmel, Chief of Police
Matt Gilbert, Parks & Recreation Director
Christina Lynn, Administrative Assistant

Keith Wesley called the meeting to order at 7:30 pm followed by the Pledge of Allegiance. Following the Pledge of Allegiance, a moment of silence was held to honor Ensign Sarah Mitchell and Constable Bill Wallace.

Mr. Wesley stated there was a Work Session held prior to the meeting. An Executive Session was also held to discuss personnel and litigation matters.

Mr. Wesley said that Don Williams, Conflict Solicitor, is sitting in tonight due to Frank Dillon not able to here tonight.

PUBLIC COMMENT:

Carol Drioli, no address provided – Ms. Drioli wished to discuss the Keystone Report. Mr. Wesley said that it is an agenda item tonight and it will be discussed during that time.

Deborah Kaplan, no address provided – Ms. Kaplan thanked Ed Shannon, the parade committee, the participants and the Lower Southampton Township employees for the Fourth of July Parade. Everyone enjoyed it. The Fourth of July parade is an iconic tradition and she is so glad the Township has it. Mr. Shannon thanked the Township employees especially Connie Perry for all the hard work put into the parade each year.

Robert Lanham, no address provided – Mr. Lanham said he lives in the Maple View Terrace development. Mr. Lanham asked if something can be done about the streets – Hillside, Terrace and Delwhit - in that development because of the bad pot holes. Mr. McMenamin said he would have someone look into these streets.

1. CONSENT AGENDA

- a. APPROVAL OF MINUTES – JUNE 27, 2018
- b. APPROVAL OF ACCOUNTS PAYABLE – JULY 11, 2018
- c. APPROVAL OF CERTAIN RE-OCCURRING MONTHLY BILLS

MOTION: Ed Shannon made a motion to approve the following:

- a. To approve the Minutes of June 27, 2018, subject to additions and corrections.
- b. To approve Accounts Payable of July 11, 2018, subject to audit.
- c. To approve certain re-occurring monthly bills, subject to audit.

Ray Weldie seconded the motion. Motion passed with a vote of 5-0.

2. ACCEPT RESIGNATION OF LINDA KLEEMAN FROM THE LIBRARY BOARD
EFFECTIVE JULY 31, 2018

MOTION: Joseph McFadden made the motion to accept the resignation of Linda Kleeman from the Library Board effective July 31, 2018. Ed Shannon seconded the motion. Motion passed with a vote of 5-0.

3. PRELIMINARY/FINAL LAND DEVELOPMENT FOR FRANK DiSANDRO, OWNER OF
PROPERTY LOCATED AT 1843 WEST BUCK ROAD, TAX PARCEL #21-019-013-002

MOTION: Ed Shannon made the motion to open the hearing for the preliminary/final land development for Frank DiSandro, owner of property located at 1843 West Buck Road, Tax Parcel #21-019-013-002. Kim Koutsouradis seconded the motion. Motion passed with a vote of 5-0.

Larry Burn, the project's Civil Engineer, introduced himself and Mr. DiSandro. Mr. DiSandro is seeking preliminary/final approval for a 3-lot subdivision. Mr. Burn explained that there is an existing house with three acres and Mr. DiSandro would like to subdivide it to build two more houses in the rear. The project was subject to a zoning variance a few years ago that permitted the flag lots and the reduced frontage for house #1. Mr. Burn said they did receive a draft resolution from the Township and they are in agreement with everything except one item that they would like to discuss tonight.

Mr. Koutsouradis commented that the work Mr. DiSandro does throughout the Township is done beautifully and, after reviewing the plans, he has no problems with this plan.

Mr. Weldie asked Mr. Turner if the stormwater issues have been resolved. Mr. Turner replied that he has had meetings with Mr. DiSandro to discuss the issues and Mr. DiSandro has agreed to comply with the Township Engineer's request.

Mr. Weldie asked if the neighbor is signing an agreement with regard to the sewer connection. Mr. Burn responded that the neighbor is Mr. DiSandro's father and he is permitting the connection. They will provide the necessary paperwork stating this.

Mr. McFadden asked if the drainage issues have been corrected to the satisfaction of the Township Engineer. Mr. Turner replied that they are working through it; there is a minor issue regarding infiltration rate that Mr. DiSandro will comply with. Mr. Burn added that plans will be resubmitted with minor modifications and new infiltrations calculations in the near future addressing all of the Township Engineers comments in his review letter.

Mr. McFadden asked Mr. Williams if the Resolution approved tonight can be approved with the contingency upon the satisfaction of the Township Engineer. Mr. Williams said yes. Mr. Williams explained that the resolution prepared by Frank Dillon in consultation with Tri-State Engineers is comprehensive. Mr. McFadden asked Mr. DiSandro if he is satisfied with the proposed resolution. Mr. DiSandro said he is satisfied and will comply with all.

Mr. Burn said that they are requesting a waiver regarding the requirement of curbs along Buck Road. There was language in the resolution that they had not seen until today. Mr. Burn said the sentence "Applicant will play a fee in lieu of this requirement as determined by the Township Engineer" concerns Mr. DiSandro – what is the amount of the fee. Mr. DiSandro is requesting that there be no fee because Buck Road is a state road with no plans of there ever being sidewalks along the road. Mr. Wesley said that the fee will depend on the size of the development; it is usually around \$500. Mr. Koutsouradis asked why that sentence was put into the resolution. Mr. McMenamin answered that it is part of the regulations. Mr. Burn said it is a requirement under the Subdivision and Land Development Ordinance for curbs to be placed along existing or proposed roads. Mr. Weldie said he has no problem waiving the fee. Mr. Koutsouradis said his only issue is if we waive the fee for Mr. DiSandro, then we have to waive it for others. Mr. McFadden proposed that we review that policy to see if there is a call to change SALDO to make that more explicit or to remove it all together. Mr. Koutsouradis agreed and added that we should provide a concrete number for the fee. Mr. Wesley said we have waived the fee in the past and has no problem waiving the fee tonight. Mr. Shannon stated he has no problem with waiving the fee. Mr. McFadden and Mr. Koutsouradis also had no problem waiving the fee.

Mr. Williams reviewed Resolution 2018-27. The resolution summarizes the application, the reviews that have been done regarding this property, the utilities, the zoning district, stormwater management requirements, the waivers and the law. The resolution grants conditional preliminary final approval upon satisfaction of certain conditions and compliance with terms of the Township Engineer's review letter dated June 21, 2018 as well as laws and ordinances. Mr. Williams asked Mr. DiSandro if the resolution meets his satisfaction. Mr. DiSandro stated yes and he will comply.

Audrey Brown, 1845 Buck Road, Feasterville – Ms. Brown stated she is concerned about the stormwater runoff. Mr. Turner explained that the system being used is designed to reduce the volume of water and the peak rate (amount of water going over) and is used throughout Pennsylvania. Ms. Brown asked what happens as driveways are built. Mr. Turner said this system is designed to reduce the runoff from the driveways because the water will be infiltrating into the ground. The whole process, standards and calculations have to meet Mr. Turner's satisfaction before he can certify anything.

MOTION: Ed Shannon made the motion to adopt Resolution 2018-27 pertaining to the preliminary final major subdivision for Frank DiSandro, owner of property located at 1843 West

Buck Road, Tax Parcel #21-019-013-002, subject to the waivers and conditions set forth in the resolution. Kim Koutsouradis seconded the motion. Motion passed with a vote of 5-0.

MOTION: Ray Weldie made the motion to close the hearing for the preliminary/final land development for Frank DiSandro, owner of property located at 1843 West Buck Road, Tax Parcel #21-019-013-002. Kim Koutsouradis seconded the motion. Motion passed with a vote of 5-0.

4. CONSIDER AMENDED SITE PLAN FOR GATOR FEASTERVILLE PARTNERS LLC, OWNER OF PROPERTY LOCATED AT 176 W. STREET ROAD, FEASTERVILLE, TAX PARCEL #21-007-001

MOTION: Ed Shannon made the motion to open the hearing for consideration of the amended site plan for Gator Feasterville Partners LLC, owner of property located at 176 W. Street Road, Feasterville, Tax Parcel #21-007-001. Kim Koutsouradis seconded the motion. Motion passed with a vote of 5-0.

John Torrente, attorney for Gator Feasterville Partners LLC, introduced Dave Miller of Gator Feasterville Partners and Anthony Caponigro, the Engineer for the project. Tonight, Gator is seeking an amended plan approval for the plan dated June 28, 2018 along with a waiver regarding the curbing radii for the proposed restaurant located at outparcel #1.

Mr. Torrente explained an amended final plan was submitted to the Township which generated a need for two additional waivers – curbing radii and grading on the property, which is not being discussed tonight. Mr. Torrente said the Township Engineer’s review letter dated July 5, 2018 had four items and they all will comply except for the curbing waiver.

Mr. Caponigro explained the need for the curbing radii – the curb behind the outparcel has a five foot wide curb there for protection of traffic using the drive-through and using the two-way drive aisle. Mr. Caponigro stated that this curbing was always part of the plans; it was an overlooked waiver. Mr. Caponigro said the Ordinance requires a 5-foot wide curb radius with 2.5-foot wide curb radius at the ends. The island between the drive-through lanes also requires a waiver because that will be less than 5 feet.

Mr. McFadden asked Mr. Oettinger if there will be any access problems for emergency services vehicles. Mr. Oettinger said he has reviewed the plans and there will be full-turn access for emergency services vehicles.

Mr. Caponigro explained that the other waiver regarding grading slope off Street Road is no longer needed. Mr. Caponigro said they extended the wall that was always proposed at the corner to avoid the 3:1 slope and the slope is not 4:1.

Mr. Williams asked if this is the “as-built” plan being submitted. Mr. Caponigro answered no – this is the amended final plan, which sets the record for the approved final plan.

Discussion ensued regarding a utility room located in outparcel no. 2 being moved to an exterior wall which required a curb reduction. Mr. Turner has no issues with this. Mr. Oettinger confirmed that emergency services equipment will have access.

MOTION: Joseph McFadden made the motion to approve amended final plan for 176 W. Street Road for Gator Feasterville Partnership, Ltd titled “Feasterville Redevelopment – Site Plan” dated 9/13/16, last revised 6/28/18 as prepared by Kimley Horn, with the following waivers and conditions:

The Board of Supervisors granted a waiver from Section 22-512.8 of the Lower Southampton Subdivision and Land Development Ordinance to allow the curb radii for the curb lines for Outparcel No. 1 (proposed restaurant) to be less than 5 feet as shown on the Plans.

The Board of Supervisors imposed the following conditions on the approval:

1. Applicant shall comply with the conditions and requirements as set forth the letter from the Township Engineer dated July 5, 2018.
2. Applicant shall otherwise comply with all other terms and conditions of all previous approvals as set forth in the letters from the then Township Solicitor dated December 16, 2016 and Conflict Counsel dated April 10, 2018 and April 18, 2018.
3. Applicant shall continue to comply with the terms and conditions of the Development Agreement and Financial Security Agreement when constructing the buildings, improvements and structures shown in the Amended Final Plan, with said Plan to be included and incorporated as part of Development and Financial Security Agreements.
4. Applicant shall comply with all federal, state and local laws and regulations with regard to the construction of the buildings, improvements and structures as well as any activities associated with the project.

Ed Shannon seconded the motion. Motion passed with a vote of 5-0.

MOTION: Ed Shannon made the motion to close the hearing for the amended site plan for Gator Feasterville Partners, Ltd, property owner of 176 W. Street Road, Feasterville, Tax Parcel #21-007-001. Kim Koutsouradis seconded the motion. Motion passed with a vote of 5-0.

5. **APPOINTMENT AND COMPENSATION OF WILLIAM OETTINGER AS ZONING OFFICER/CODE ENFORCEMENT OFFICER/FIRE MARSHAL**

Mr. Wesley announced that the Board of Supervisors is considering the appointment William Oettinger as the Zoning Officer/Code Enforcement Officer/Fire Marshal with a salary increase of \$12,500 retro back to the start of being appointed as Interim. Many area townships have their Zoning and Emergency Services combined including Upper Southampton, Bristol, and Buckingham.

MOTION: Joseph McFadden made the motion to appoint William Oettinger as Zoning Officer/Code Enforcement Officer/Fire Marshal with a salary increase of \$12,500 retro back to the start of being appointed as Interim. Kim Koutsouradis seconded the motion. Motion passed with a vote of 5-0.

6. DISCUSSION OF KEYSTONE MUNICIPAL SERVICES REVIEW AND ANALYSIS OF ZONING AND BUILDING INSPECTION DEPARTMENTAL OPERATIONS REPORT

Mr. Wesley stated that Rich O'Brien of Keystone Municipal Services is here to discuss his findings from their review of our Zoning Department. The Board hired Keystone because they felt this was the perfect time to do a review with the transition of a new Zoning Officer.

Mr. O'Brien summarized his report for the Board of Supervisors. Mr. O'Brien's office reviewed a sampling of 2016 and 2017 Subdivision and Land Development Applications and Zoning and Building Permit Applications for compliance with the Pennsylvania Municipalities Planning code (PAMPC), the Lower Southampton Township Zoning Ordinance and the Pennsylvania Uniform Construction Code (PAUCC).

Mr. O'Brien touched on the following findings from their review:

- The review letters are coming from the Township Engineer and appear to be complete and pursuant to the MPC requirements.
- There was a detailed tracking sheet that the previous Zoning Officer used for each Subdivision and Land Development Applications, which also appeared complete.
- There was a lack of copies of recorded plans in the files. Mr. O'Brien recommends that copies of those recorded plans are located and placed in the files.
- The review of building permits from 2015, 2016 & 2017. There is no separate application form for a zoning permit. The current form is combined with building. Keystone recommends zoning functions be separated into its own form. Building and zoning are separate functions and should be treated as such.
- Every plan must have a stamp or signature on each reviewed plan. Not every plan was signed off on. Keystone recommended a Residential Certified Inspector or Certified Plan Reviewer must sign every plan.
- There were inconsistencies between Subdivision/Land Development Approved Plan and the Building Permit Application for St. George Orthodox Church. The original footprint for the main building changed by the time the Land Development Application was approved. Keystone recommends the comparison take place at the time of the Building Permit Application for all future Building Permit Applications that go through Land Development.
- The current in-house inspection staff does not have a certificate for energy compliance for residential or commercial and was performing those inspections. Keystone recommends that the Township's current third party agency to perform the energy inspections or the Township direct the in-house inspector to obtain the required certifications.
- There was a difference in the date of the final inspection on the Use and Occupancy Certificate for Auto Zone. This could have been a typo. State law requires U&O certificates must be issued within 5 days after receipt of a final inspection report. Keystone recommends that going forward all U & O Certificates issued meet the date requirements.
- A project involving a large space being broken up into smaller spaces with the intention of the smaller spaces being leased was identified that should have gone through the Land Development process but received only a Building/Zoning permit.

- Another project involving the construction of a three-story medical office building in a location that previously stood a one-story garage was not required to obtain Land Development Approval from the Township and was issued a Zoning and Building permit only.
- The filing system within the department needs to be revamped. The third party agency must come in to office after an inspection to sign off.

Mr. O'Brien recommended that the Board of Supervisors hire an experienced Zoning Officer to support Mr. Oettinger. Also, the Township should meet with the in-house building inspector and set-up a testing schedule for certifications moving forward – have him receive a certification he doesn't have every six months.

Mr. Wesley asked if these types of issues are common in other municipalities Keystone has audited. Mr. O'Brien responded that some of these items are not uncommon except the Building Inspector performing inspections he is not certified to do. Also, Mr. O'Brien said there were occasions the Building Inspector would sign off on an inspection based on pictures sent by the contractor rather than visit on-site.

Mr. Wesley asked Mr. Oettinger what corrective actions he is putting into place to mitigate these issues. Mr. Oettinger responded that the following steps and procedures have been put into place in the Zoning Department:

- A Township Zoning employee has been designated as the Zoning Hearing Board, Planning Commission, and Subdivision and Land Development Secretary to the Board of Supervisors.
- A Township employee has been assigned as the Permit Administrator. All permit fees are now collected immediately. All permits are now directed to the proper agency or personnel for review and inspection.
- All department files have been gone through to properly adhere to record retention of building and zoning applications in accordance with the Pennsylvania Municipal Records Manual. Use and Occupancy certificates, building permit applications, and inspection records from the third party inspection agency will be filed in the property file.
- The Township Solicitor will issue all Subdivision and Land Development approval letters.
- The department is in the process of creating a Zoning Permit Application that will accompany each Building Permit Application to assure compliance with the Township's ordinance.
- All permits pertaining to the Uniform Construction Code are now being reviewed by the Township's third party inspection agency and signed off on appropriately.
- The Township will ensure that the building permit compares to the approved subdivision/land development plans at the time of the building permit application. This shall be completed prior to the building permit being approved.
- The Township Building Inspector has been advised not to inspect any part of the energy inspector duties until proper certification are obtained. The third party inspection agency has been directed to conduct energy inspections.

- All Use and Occupancy permits shall be issued within five business days of the compliance with the Uniform Construction Code.
- Building permits issued without subdivision and land development applications have been identified and reviewed by the Township Engineer and Solicitor to address issues of not going through the appropriate process.

Mr. Oettinger added that this process is timely and cannot be corrected overnight. The department is moving in the right direction and they are taking the proper steps to make things right.

Mr. Weldie asked for clarification on the last comment made by Mr. Oettinger - are the only subdivision and land development applications identified from this Keystone report. Mr. Oettinger replied yes – he is working with the Township Solicitor and the Township Engineer to rectify this matter by working backwards.

Mr. McFadden asked Mr. Oettinger if he believes the proper controls have been put into place to prevent these issues from happening again. Mr. Oettinger answered that checks and balances have been put into place to make sure that the Pennsylvania Municipal Planning Codes are being followed.

Mr. McFadden asked Mr. O'Brien if there is anything in his report that suggests maleficence. Mr. O'Brien responded no.

Mr. Koutsouradis asked Mr. O'Brien and Mr. Oettinger how many applications the Zoning Department received in 2017. Mr. Oettinger answered between 2,500 – 3,500. Mr. O'Brien stated that most of the applications the Zoning Department receives are small projects like heater replacement and plumbing. Mr. O'Brien focused on the bigger projects that the Township receives.

Mr. Koutsouradis asked if Mr. O'Brien believes that this is normal behavior for a veteran Zoning Officer to not follow proper land development procedures. Mr. O'Brien said concerning that one application, it should have gone through land development and an experienced Zoning Officer would have flagged that. Mr. Koutsouradis asked if the medical building application violated state law. Mr. O'Brien answered that it is in violation of the Pennsylvania Municipal Planning Code – Act 287.

Mr. Koutsouradis asked if anyone knows what the loss of revenue may have been for the Township. Mr. Weldie said he thought Mr. Oettinger is looking into past subdivision and land development applications to see if fees were not obtained and taking corrective actions to make sure they are obtained. Mr. Oettinger said as we do the process in reverse, the applicant will have to pay all fees owed to the Township. However, there are costs involved in this process. Mr. Koutsouradis said he emailed Mr. Oettinger asking for an estimate on what the taxpayers may have lost just in the sampling from this report. Mr. Oettinger's response to that email was that approximately \$37,000 in fees should have been applied if proper procedure was followed. Mr. Wesley said that is why this Board asked for this review to see if we needed to make improvements.

Scott Russell, no address provided – Mr. Russell asked if the Board will be going back any further in their investigation of the Zoning Department. Mr. Wesley responded that the Board will need to find out the cost of such an audit first and discuss it.

Christina Kelly, no address provided – Ms. Kelly asked the Board what the timeline would be for digging deeper into these issues. Mr. Wesley explained that this is just the start. Mr. Oettinger said he began working on every recommendation brought up in this report two months ago. Mr. Oettinger said as far as digging into the past that is up to the Board. Mr. McFadden said we have to understand some of the costs involved in investigating the past before we decide how far back we should go. Mr. O'Brien suggested taking small projects off the table and focus on larger projects.

Mr. Weldie asked Mr. O'Brien if the other large projects he looked at for this review were all compliant. Mr. O'Brien responded yes, they were compliant.

Jennifer Yori, no address provided – Ms. Yori, the Tax Collector, made the point that the taxes for all of these properties increased once the permitting process began; so, it is not a total loss of revenue for the Township.

Miguel Corsino, no address provided – Mr. Corsino thanked the Board for doing the audit and told the Board of Supervisors to do the review of the Zoning Department properly.

Victor Corsino, 1518 Bustleton Pike – Mr. Corsino asked that if the Board of Supervisors dig deeper into this, he would like them to cross-reference the names to see if they are political contributors. Mr. Corsino said the former Zoning Officer should pay and if there is any litigation out of this, it will come from the taxpayer's money.

Robert Lanham, 425 E. Bristol Road – Mr. Lanham asked if an audit was ever done before and is the municipality required to do any audits. Mr. McMenamin answered that the state does an audit of our records every few years. The Township has an independent audit of our finances every year. Mr. O'Brien said there is no requirement by Pennsylvania to audit Zoning records; however, building permit department has to be audited every five years for accessibility compliance only.

MOTION: Mr. Koutsouradis made a motion for a further investigation into the Zoning Department for projects over \$25,000 beginning in 2002 and ending at the retirement date of the former Zoning Officer. No one seconded the motion. Motion failed.

Mr. Weldie agreed that the Township needs to look further into any irregularities; however, we need to know the cost of doing such an audit before we can make the decision. Mr. McFadden stated that he agrees with Mr. Weldie and there should not be an open call for an audit right now until we understand the costs involved. Mr. Shannon said he wants to know the costs of the audit before he makes a decision.

Mr. O'Brien said the recommendations he made in the report will address these issues moving forward and the Township will be in better shape.

MANAGER'S REPORT:

Philadelphia Water Department Rate Increases – Mr. McMenamin received a letter from the Philadelphia Water Department including data for fiscal years 2019, 2020 and 2021. There will be an increase in the wholesale rate for the sewage that goes from our Township to Philadelphia. Mr. McMenamin forwarded this information to the Engineer that works on sewage for the Township and Philadelphia. The numbers are in order with an increase between 4-5%. Mr. McMenamin said, at this time, the Township has the funds to absorb this increase; however, if there are any other increase due to the DEP or EPA regulations than we may have to address where we are financially.

Bustleton Pike Road Closure – Mr. McMenamin said Bustleton Pike remains closed until July 17th. Mr. McMenamin reminded drivers to follow the detour signs. The Township is receiving many complaints from residents in that neighborhood that drivers are making shortcuts through the neighborhood.

Battle of the Hamptons Food Drive – Mr. McMenamin said the Food Drive has started and will run until July 27th. There are numerous bins located around the Township. All food collected will be donated to Assumption's Food Bank.

Playwicki Farm Second Friday Event – Mr. McMenamin said the next event is July 13th. A Beatles tribute band will be performing and local restaurants will be providing food. Also, there will be bins collecting food for the Food Drive at the event.

SUPERVISORS COMMENTS:

Mr. Koutsouradis thanked Mr. Oettinger and congratulated him on all his hard work.

Mr. Shannon said the food drive is great and Assumption has a good distribution plan in place for those that need the food. The FBA Golf Outing is being held on Monday, July 23rd. If anyone wants tickets, please let him know. Mr. Shannon said the horses and some others had to back out of the parade due to the heat. Mr. Shannon thanked the participants, the volunteers and all of the sponsors.

Mr. Weldie thanked everyone for coming out tonight and voicing their opinions. Mr. Weldie thanked the Fire Marshal Office for doing the smoke detector inspections a few weeks ago on a very hot day. Mr. Weldie also thanked all the residents that came out for the Township Blood Drive.

Mr. McFadden said the 9/11 Hero Run will be held on September 8th at Russell Elliott Memorial Park. Mr. McFadden also congratulated Mr. Oettinger on his appointment and from what we have seen here tonight, there's a lot of work that needs to be done. Mr. McFadden said BCATO is reviewing volunteerism in our fire departments and trying to find the best ways to encourage volunteerism. Mr. McFadden said the Tour of Honor helps WWII, Korean War, Vietnam War and Gulf War veterans take a trip to Washington DC and there are many ways to help out this organization.

Mr. Wesley asked Chief Krimmel for an update regarding the grants available for school violence. Chief Krimmel replied that they are working on a joint grant to update technology with Bensalem School District, Neshaminy School District and Centennial School District for facial recognition software. The County's grant writer will be doing to paperwork for us. Chief Krimmel stated the other grant applies more for school districts than police departments. Mr. Wesley asked Mr. McMenamin for an update on

the Brownsville Road Bridge Replacement project. Mr. McMenamin said there has been no new news since the last meeting.

MOTION: Mr. McFadden made a motion to adjourn. Mr. Weldie seconded the motion. Motion passed with a vote of 5-0.

There being no further business, the meeting adjourned at 9:14 pm.

Ed Shannon, Secretary

THE BOARD OF SUPERVISORS APPROVED THESE MINUTES AT THEIR MEETING HELD ON WEDNESDAY, AUGUST 8, 2018.

Work Session Summary – July 11, 2018

- **Colonial Nissan** – Mr. McMenamin provided an update to the Supervisors – Colonial Nissan will be having a meeting with their neighbors to get feedback on the parking lot they wish to construct behind their location. The meeting will be on August 9th.
- **Bridgetown Pike Development** – Mr. McMenamin said David Twer's Zoning Hearing was canceled for July 10th. Mr. Twer had come in a few months ago for a sketch plan for a building he wants to construct on Bridgetown Pike. Discussion ensued regarding the project.
- **Solicitor Change** – Tonight, Frank Dillon is not able to be here. Mr. Wesley will make an announcement at the beginning of the meeting that Don Williams, our Conflict Solicitor, will be sitting in for the meeting.
- **Tonight's Agenda** – Mr. McMenamin said there is no change in the agenda.
- **Manager's Report** – Mr. McMenamin said he will be discussing the notice he received from the Philadelphia Water Department about an increase in the wholesale rates. Mr. McMenamin had Joe Nolan review it and it is okay. Mr. McMenamin said that right now, the fund can absorb this increase and no increase needs to be passed along to the residents.
- **Bond** – Mr. Weldie asked if the Township is moving along with the timeline for the bond. Mr. McMenamin said yes; Mr. Galdo is gathering all the information needed.

